

## BUBBENHALL PARISH COUNCIL

### Minutes of the Bubbenhall Parish Council Meeting, Tuesday 14<sup>th</sup> May 2013 in the Village Hall

**Present:** Cllr Joanne Shattock (Chair) Rose Woodforth (Clerk)  
Cllr Win Nwachukwu  
Cllr Sam Baker  
Cllr Wendy Harrison  
Cllr Mark Symes  
Cllr Steve Haynes  
Cllr Bob Powell Members of Public: 1

1. **Apologies** were received from Cllrs Hammon and Pratt.

2. **Declarations of interest**

Councillors signed agreements for permission for WDC to publish details of other interests on their website. There were no declarations of interest.

3. **Minutes** of previous meeting on 9<sup>th</sup> April 2013 were agreed and signed by the Chair. With the amendment to item 8:

*The Parish Council expressed concern regarding VAT payments, WREN will pay the contractor directly however they will not pay VAT.*

to...

*The Parish Council expressed concern regarding VAT payments, WREN will pay the full grant amount however they will not pay VAT.*

4. **Matters arising**

- 4.1 Traffic signs: WCC have responded to the Council's request for a warning sign on the A445 to notify vehicles pedestrians are crossing.

*"With regard to your request for warning signs to be provided along the A445 at Bubbenhall, I am sure you'll appreciate that budgets and resources are significantly reduced. The County Council's budget for these types of measures is therefore already fully committed. However, it may be worthwhile discussing this with your County Councillor, after the elections, as County Councillors are able to include this type of request when prioritising their 'safety and maintenance' budget."*

Cllr Powell to write to the new County Councillor. The Clerk to look into costs of traffic signs.

- 4.2 Highways: The Clerk has reported pot holes and blocked drains to WCC Highways.

5. **Gateway Zone**

The GL Hearn report was received last week which means responses are due by the end of the month with the planning committee due to meet on 12<sup>th</sup> June. The report reduced the estimated job figures from the original 10,000 in Zones A and B to 6,300, provided both sites are fully developed, a process which could take many years, and is dependent on economic factors. The report did not investigate the financial viability of the project, despite the parish council's recommendation that this should be added to its terms of reference.

Letters have been prepared and will be sent jointly from the 3 parish councils (Baginton, Bubbenhall and Ashow and Stoneleigh).

## **6. Youth Space Project**

Cllr Haynes reported that preferred bidders Proludic have agreed to honour their original quote. Once the WREN contract has been received and agreed, work can commence. References have been checked for Proludic and Cllrs Baker and Haynes have visited playgrounds in Rugby where they have done similar work. It is anticipated the project will take 8 weeks from start to finish and it is hoped work will begin mid June.

The Clerk reported that only when the work has been completed and the Parish Council has received and paid the invoice, then the Parish Council can reclaim VAT. Currently the Council has enough funds in the bank to cover this.

## **7. Finance**

7.1 The accounting statements and annual governance statement forming the Council's Annual Return were unanimously approved by the Council and Cllr Shattock as Chair signed the form.

7.2 The Clerk presented the financial report (payments and summary schedule attached). The first instalment of the precept and grant and also the concurrent services has been received from WDC. The Council has also received a VAT refund of approx £1000. Cllrs Baker and Haynes and Nwachukwu signed cheques.

## **8. Planning**

8.1 W/13/0265: Malt Shovel Inn, Lower End: Replacement of old steel framed lead glazing with Oak timber windows. Permission granted.

8.2 Notification of changes to the Toll Bar End Improvement Scheme.

8.3 The Council has received an update from Stephen Hay (WDC), who attended the January meeting to present his work on profiling villages, looking into the evidence behind categorising and creating village profiles. Stephen is inviting parish councils to attend drop in sessions if there is a demand in the village for more housing/facilities. The Council agreed that currently there was no demand. Clerk to reply.

## **9. Recreation Ground**

Cllr Baker reported that Chris Goddard has hand cleared the area left from the bonfire as this contained glass, springs, metal, etc and was deemed to be a risk. He then re-seeded the area with grass seed. The mowing contractors rolled the area to remove dents and ruts as discussed at the last meeting.

The rope bridge on the wooden play trail has broken; costs to repair (by the original manufacture) are £60 for parts and £200 for installation. The Council unanimously agreed these costs, noting repairs to the play area must be done professionally for health and safety.

## **10. Reports from meetings attended**

No meetings attended.

## **11. Business from members of the public**

11.1 Tony Sproul has reported that the old Spout appears to be blocked between the inspection manhole and the outlet and the whole area is quite severely flooded. This has happened before and Davian carried out a high pressure water jet of pipe from manhole to spout and CCTV of the run (in September 2009) which showed that the blockage was caused by roots.

After much discussion, the Parish Council agreed to request the work to be completed again at a cost of £265 plus vat for 2 hours on site (as before). The Council expressed concern as to what remedial work may also be necessary. Clerk to contact Tony Sproul.

11.2 The Council has received correspondence regarding trees on the edge of the field on Spring Hill which have grown very tall. Clerk to investigate who owns the trees.

**12. Parish Matters (AOB)**

- 12.1 Cllr Haynes reported on the successful launch of the Bubbenhall Community First Responders on 12<sup>th</sup> May and passed on the group's thanks to the Parish Council for its contribution towards the project.

**13. Correspondence not dealt with in other items**

- i) Letter from Jeremy Wright MP regarding the Town Council Precepts Bill
- ii) WDC: Neighbourhood Plans Update: Area Consultation for Burton Green and Designated Neighbourhood Plan Areas
- iii) WDC: Neighbourhood planning support for grants - help to prepare
- iv) Warwickshire Police - Community Speed Watch - Warwick Rural East Parish Councils
- v) WDC: Older People in Action, older people's forum and consultations
- vi) WDC: Update on search for Gypsy & Traveller sites in Warwick District
- vii) WCC: Transport and Highways Update
- viii) NALC: Further Reforms on Community Infrastructure Levy consultation
- ix) Response from Mark Grimes stating that no allotments are available.

**Date of next meeting 18<sup>th</sup> June 2013**